

GRAND CHAPTER
ORDER OF THE EASTERN STAR
OF MICHIGAN

January 2024

Dear Secretary:

Happy New Year – we hope your Chapter has a prosperous 2024! Please let your Worthy Matron know this mailing has arrived so she may plan her meeting and take care of matters that might need the action of your Chapter. ***As Chapter Secretary you are expected to print all pages of the monthly mailings, if you receive them via e-mail. Even the pages you are not required to read at the meeting must be printed for your files and for members to read if they request. ALL documents in the monthly mailing carry the same importance however some are not required to be read in their entirety at the meeting.***

READ THE FOLLOWING IN THEIR ENTIRETY at your Stated Meeting:

- 1) **MESSAGE FROM THE WORTHY GRAND MATRON AND PATRON.** (1 Pg) *This is to be read at the stated meeting of your Chapter.*
- 2) **ELECTED BOARD VACANCIES.** (1 Pg) *Please read this to your members at the stated meeting.*
- 3) **Educational Board Letter** (1 pg) *Please read this to your members at the stated meeting.*

SUMMARIZE EACH OF THE FOLLOWING COMMUNICATIONS at your Stated Meeting:

- 4) **MICHIGAN-ONTARIO NIGHT INVITATION** (1 pg)
- 5) **GENERAL GRAND CHAPTER INFORMATION** (3 pgs)

READ AT LEAST THE FOLLOWING UNDERLINED TITLES at your Stated Meeting:

- 6) **WORTHY GRAND MATRON'S ITINERARY.** (2 pgs) *Please remind the members you have this information.*
- 7) **RECORD RETENTION.** (1 Pg) *Secretary, please share this list with your Treasurer and keep a copy on file for your reference. This is one way to make sure you don't keep records longer than needed.*
- 8) **DUAL MEMBERSHIP OUTLINE OF PROCEDURES.** (2 Pgs, double-sided) *Secretary, please retain these procedures for future reference.*
- 9) **SPECIAL DISPENSATION FORM.** (1 Pg, double-sided) *Secretary, when requesting a Special Dispensation remember to send the completed form and check for filing fee to the Worthy Grand Matron.*
- 10) **GRAND CHAPTER FORMS LIST.** (1 Pg, double-sided) *Secretary, this list is provided to assist you in using the most current form version.*

PLEASE LET YOUR MEMBERS KNOW –

2023 LAW BOOK AND BOOK OF INSTRUCTION CORRECTIONS

Copies of the 2023 Law Book and Book of Instruction corrections approved at Grand Chapter last October were mailed to each Chapter for the two Chapter Law Books. Additional copies can be ordered from the office.

2023-2024 DIRECTORIES/WGM'S ITINERARY

The 2023-2024 Directory with the Worthy Grand Matron's Tentative Itinerary calendar will soon be available. The Chapter copy will be mailed soon with an invoice and the cost for ordering additional copies. When additional changes are received, they will be included in each monthly mailing. Please make the changes in your Directory to keep it current.

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SICKNESS AND DISTRESS

Cards and prayers are always appreciated.

- Gary Lockridge, husband of PGM Mary is in the hospital with pneumonia and an infection.
- PGM Gerald Graham, was in the hospital and asked that I share this message: My many thanks go out to all of you for the many phone calls and get well wishes. One never knows how much they help during a hospital stay and during recovery. Thank you all from the bottom of my heart."

-Many other Chapter members are also suffering during this holiday season. Cards and calls will brighten their days.

HOLIDAY GIVING

I continue to be surprised at the donations received in the office for the Grand Chapter Benevolence and Education Funds, the Every Member Project, General Undesignated Fund and Christmas Vesper (for the Benevolence Fund). The Grand Chapter charities receive support **only from Michigan Eastern Star members**. Your Sisters and Brothers having financial struggles are appreciative of your loving kindness. May the blessings you receive match and exceed your generosity.

NOTES FOR THE CHAPTER SECRETARY -

SPECIAL DISPENSATIONS

All dispensations go directly to the Worthy Grand Matron. Remember to include the \$5 fee payable to Grand Chapter and a self-addressed, stamped envelope. Oh yes...and don't forget to put the Chapter seal on the form.

EDUCATIONAL SCHOLARSHIP APPLICATION FORMS

The Scholarship application forms must be dated 2024 in the lower right corner of each form. The Educational Board forms are available on the Grand Chapter website (mioes.org) under Forms.

SHUT-IN LIST

If you have not already done so, the Sunshine Committee has requested that you please send them the list of your shut-ins as soon as possible. They are working to create the addresses for the Easter mailing and need your assistance. Remember please only send addresses you know are current.

THANK YOU

Thank you, Chapter Secretary, for all that you do for your Chapter and Grand Chapter. It is important for you to be diligent and dedicated so the members remain informed of the important work of our Order. We look forward to working with each of you this year. REMEMBER – if you are leaving the state for the winter months you need to notify us of the name and address (or email address) of the member assigned to receive Grand Chapter mailings while you are away. When you return, please notify us so that we might once again return your name and address to the mailing list. Don't forget – your books must remain in Michigan.

Annual reports and the related invoices will be sent early in January. Please have patience as this is the first time we are doing it this way.

May 2024 bring you good health and much happiness.

Michigan Grand Chapter **website:** mioes.org
e-mail - secretary@mioes.org

Jan S. Cross
Grand Secretary